

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, January 16, 2019 @ 10:00 a.m.

Board Members Present:

Conrad Schardin, Chair
John Boulton, Vice Chair
Daniel Christianson, Treasurer
Glen Sorensen, Secretary
Ronald Bunjer, PRI

District Staff Present:

Dale Sterzinger, Manager/WCA Admin.
Colleen Wichern, Administrative Assistant
Jacob Harrison, Conservation Tech
Trent Johnson, Farmbill Technician

Others Present:

Dennis Johnson, District Conservationist

Meeting called to order by the Chairman, Conrad Schardin at 10:00 a.m.

Approve Agenda

- Motion made to approve agenda
 - Motion – Boulton
 - Second – Bunjer
 - Passed – 4-0

Election of Officers and Board Officer Appointments

- Schardin nominated for Chair
- Boulton nominated for Vice Chair
- Christianson nominated for Treasurer
- Sorensen nominated as Secretary
- Bunjer nominated for PR&I
- **All nominated accepted and unanimously approved.**

Committee Assignments

- Motion made to approve the committee assignments as follows:
 - RCRCA –Sorensen/Schardin
 - SWPTSA – Christianson/Bunjer
 - LacQuiParle Watershed Advisory – Christianson/Boulton
 - Missouri River 1 Watershed 1 Plan Policy Committee – Schardin/Bunjer
 - Yellow Medicine 1 Watershed 1 Plan Policy and Advisory Committee - Sorensen
 - Personnell Committee – Schardin and Boulton
 - Budget Committee – Sorensen and Schardin
- Motion – Sorensen
- Second – Christianson
- Passed – 4-0

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

Set Mileage Rate

- Motion made to set mileage rate at .58 cents per mile
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Designate Official Depositories

- Motion made to have Bank of the West for Flex account and First Security Bank Hendricks for Checking and Money Market Savings.
 - Motion – Sorensen
 - Second – Boulton
 - Passed – 4-0

Designate Official Newspaper

- Motion made to keep Ivanhoe Times as official newspaper.
 - Motion – Bunjer
 - Second – Christianson
 - Passed – 4-0

Designate Check Signing Authority

- Motion made to keep the check signing authority the same.
 - Motion – Bunjer
 - Second – Sorensen
 - Passed – 4-0

Determine Monthly Meeting Date and Time

- Motion made to approve the meetings on the Third Wednesday of each month with a start time of 7:00 a.m. from April through October and 10:00 a.m. from November through March.
 - Motion – Bunjer
 - Second – Sorensen
 - Passed – 4-0

Minutes of December 19, 2018 Regular Meeting

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of December 20, 2017 regular meeting.
 - Motion – Boulton
 - Second – Sorensen
 - Passed – 4-0

Treasurer's Report

- Motion made to approve Treasurer's Report
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 4-0

Bills

- Motion made to approve January bills
 - Motion – Bunjer
 - Second – Boulton
 - Passed – 4-0

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Employee Policy Review

- Motion made to approve changes to the employee policy and the new updated employee policy as of January 16, 2019.
 - Motion – Sorensen
 - Second – Boulton
 - Passed – 4-0

CREP 3 Technician shared with Yellow Medicine SWCD Update

- Discussion held in regards to filling the CREP 3 Technician position.

Lac Qui Parle Watershed Meeting Update

- Update given on Lac Qui Parle Watershed. Looking at a few projects for completion near Canby Creek, TMDL's are being done and the WRAPS will be starting in 2019.

Yellow Medicine River 1W1P report

- Lincoln County has 26 projects and designs being done. More estimates are being worked on.

Missouri River 1W1P 60 Day notice for comments

- Final plan was approved. The 60 day notice for comments is open until February 28, 2019. Upper and Lower Big Sioux is the focus for Lincoln county which is approximately 52,800 acres.

Truax Drill Quote

- The quotes for the Truax drill were reviewed and discussed.

REPORTS

- District Managers Report
 - WCA Update
 - One Watershed One Plan Updates
- Administrative Assistants Report
 - Report on the status of accounts receivable.
 - E-link reporting is complete as of January 11, 2019
 - Update on the status of the financial report.
 - Website is up to date.
- Conservation Technicians Report
 - Tree Program Update
 - EQIP Sign-ups
 - Buffers status and updates.
 - Upcoming trainings.
- Farm Bill Technician's Report
 - CREP Outreach
 - Upcoming trainings
- District Conservationist Report
 - Staffing changes
 - CSP Payments
 - EQIP Applications
 - EQIP and CSP are both in the new Farm Bill

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The next regular board meeting is scheduled for February 22, 2019 @ 10:00 A.M.

The meeting was adjourned at 11:36 A.M. Motion made by Bunjer, Seconded by Sorensen. Passed 4-0.

APPROVED: _____
DATE SIGNATURE

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EQUAL OPPORTUNITY EMPLOYER